118.11.6 The *code official* shall be the final arbiter of the *street name* for *private thoroughfares*.

118.11.7 Unnamed *private thoroughfares* shall be named when two or more addresses exist or are established on such *thoroughfares*. If the existing addresses are numbered off of the adjoining *public thoroughfare*, they shall be changed to appropriate addresses using the *street name* of the *private thoroughfare*.

118.11.8 The *owners* shall be consulted before a name for the *private thoroughfare* is selected and *approved*. The selection of a name for a private *thoroughfare* shall be coordinated with the District of Columbia Office of Planning, DDOT and any other appropriate governmental agency.

118.12 **Administration of Assigned Addresses**

118.12.1 The *code official* shall maintain a master file of assigned addresses and maintain a master address mapping database.

118.12.2 The *code official* shall be responsible for determining whether an address is required for any *premises* or other condition.

118.12.3 The *code official* is authorized to grant a waiver of the provisions of Section 118, based upon the evidence presented, if the *code official* finds that the waiver:

1. Benefits the public health, safety and welfare;

2. Does not create conflicts or duplicate addresses; and

3. Is in the best interest of the District of Columbia.

118.12.4 The *code official* shall be responsible for assigning a new address under the following conditions:

1. A new record lot is created through the subdivision process of the Subdivision Regulations of the District of Columbia, or a tax lot is created through the process of the Office of Tax and Revenue, and in either case the lot is vacant;

2. A new *building* or other *structure* is constructed on a vacant lot;

3. The *owner* of a *building* or other *structure* with multiple entrances to the exterior submits an application that meets the requirements for *secondary addresses*.

these cases, the integrity of the address grid shall be maintained, and a gap in the range created, to signify the break in the street's continuity.

118.6   **Street Number Assignment**

118.6.1   Every lot that is legally capable of supporting a *building* or other *structure* shall have an address regardless of whether the lot is occupied or vacant.

118.6.2   When a record lot is vacant, but within an existing tax lot that contains a *building* or other *structure*, the vacant record lot shall be assigned the same *street number* as the tax lot.

118.6.3   Every *building* or other *structure* with an entrance from a public or private street, or from a named alley shall have an assigned *street number*.

118.6.4   Every lot and every *building* shall have either a *street number* or a unit-number depending upon whether or not it has a separate entrance fronting onto a public or private street.

118.6.5   No addresses shall be assigned to any driveway. The address for a *building* or other *structure* with a driveway shall reflect the name and the numbering sequence of the street to which the driveway is connected.

118.6.6   No *street number* shall be assigned to a *premises* that has as its only access an unnamed street or alley. If an address is required for a *premises*, the street or alley shall first be named according to the process described in Section 118.11 below.

118.6.7   Assigned *street number*s shall be determined based upon the block face's address range, the location of the main entrance and the existing *street number*s that are assigned within that block face.

118.6.8   *Street number*s shall be logically and spatially consistent, increasing in numeric order from the low number end of the block face to the high end of the block face.

118.6.9   *Street number*s shall be assigned in accordance with the parity (odd/even) designation for the block face. Even numbers shall not be used in the odd-sequenced side of a street, nor shall odd numbers be used on the even side of a street.

118.6.10   If a street segment exists where both odd and even numbers exist on both sides of the street, or where only one side contains addresses, and both odd and even numbers have been used, the *code official* shall issue a *street number* that is logically consistent with the numbers on adjoining *premises*.

118.9.1 No *street* shall be given a name that duplicates or nearly duplicates the name of a then-existing or previously existing street within the same quadrant of the District of Columbia.

118.9.2 No *street* shall be given a name that, when spoken, sounds like the name of a then existing or previously existing street within the jurisdiction of the District of Columbia.

118.9.3 *Street* naming should follow the guidelines of the District of Columbia Addressing Standards.

118.9.4 *Street names* may be changed according to the separate procedures for public and private street naming. Historical and commonly used names for *streets* shall be maintained where possible, and linked to newer names where necessary.

118.10 **Street Names of Public Thoroughfares.** The *code official* shall forward a recommendation on the names of *public thoroughfares* to the Council of the District of Columbia for its action. *Public thoroughfares* shall be assigned names by the Council of the District of Columbia pursuant to Section 401 of the Street and Alley Closing and Acquisition Procedures Act of 1982, effective March 10, 1983 (D.C. Law 4-201; D.C. Official Code § 9-204.01 (2012 Repl.)).

118.11 **Street Names of Private Thoroughfares**

118.11.1 A property *owner*, developer, surveyor, or plat proprietor shall make application to the *code official* for approval of a proposed *street name* of a new *private thoroughfare.*

118.11.2 Upon receipt of the *street name* application, the *code official* shall review the proposed name with the addressing staff of the other agencies with street jurisdiction, and any other appropriate governmental agency.

118.11.3 The *code official* is authorized to recommend to the applicant a list of the existing *approved street names* within the District of Columbia for the convenience of the applicant.

118.11.4 The *code official* shall approve the naming of newly established *private thoroughfares* within the District of Columbia, including *private thoroughfares* in proposed plats of condominium developments.

118.11.5 The *code official* shall notify the applicant within 30 days of the acceptance or rejection of the proposed *street name* along with the reasons for the decision, if applicable.